

# মিটিং রেজল্যুশন বই

## MEETING RESOLUTION BOOK

মিটিং -এর ক্রমিক সংখ্যা : / Serial No. of Meeting : 1/2022-23 মিটিং এর তারিখ : / Date of Meeting 25/07/2022  
মিটিং এর স্থান : / Venue of Meeting : principal chamber মিটিং এর সময় : / Time of Meeting 12.30 P.M.

### উপস্থিত সভ্যগণের নাম / Name of Members Present

১/1	Sankar Kr. Dey	৯/9	Shovan Maity	১৭/17
২/2	K.P.D. Adhikary	১০/10		১৮/18
৩/3	Arupata Chakrabarty	১১/11		১৯/19
৪/4	Koushik Dey	১২/12		২০/20
৫/5	Gopinath Das	১৩/13		২১/21
৬/6	Bhujang Sanyal	১৪/14		২২/22
৭/7	Shamshad	১৫/15		২৩/23
৮/8	Birash Jena	১৬/16		২৪/24

SBSSM/IQAC/1/2022-2023

Date: 19/07/2022

### Notification of IQAC Meeting

A meeting of IQAC of our college is convened in the Principal's Chamber on 25/07/2022 (Tuesday) at 12.00 noon to discuss the following agenda. All are requested to remain present in the meeting positively.

(Dr. S. K. Dey)

Teacher-in-Charge  
Teacher-in-charge

S. B. S. S. Mahavidyalaya  
Goaltore, Medinipur, W.I. Pin-721128

K.P.D. Adhikary  
(Dr. K.P.D Adhikary)  
Coordinator, IQAC

Coordinator, IQAC  
S.B.S.S. Mahavidyalaya, Goaltore  
Paschim Medinipur, Pin - 721128

Agenda-1: Decoration of the IQAC room and functioning of Cell from its own place.

Agenda-2: To update the Name Plates of all Departments.

Agenda-3: Functioning of Language Lab.

Agenda-4: Miscellaneous.

## Internal Quality Assurance Cell

## Santal Bidroha Sardha Satabarshiki Mahavidyalaya



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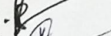
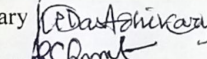
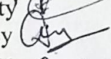
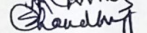
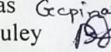
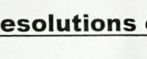
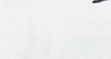
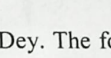
NAAC Accredited B+ Grade College

Affiliated to Vidyasagar University &amp; Recognized by UGC (under 2(f) &amp; 12B)

**P.O: Goaltore, Dist: Paschim Medinipur, PIN - 721128**Phone & Fax: 03227-288063, E-mail: [sbssm.goaltore@gmail.com](mailto:sbssm.goaltore@gmail.com), Website:[www.sbssmahavidyalaya.ac.in](http://www.sbssmahavidyalaya.ac.in)Registered e-mail: [iqac.sbssm@gmail.com](mailto:iqac.sbssm@gmail.com), Alternate Email: [iqac@sbssmahavidyalaya.ac.in](mailto:iqac@sbssmahavidyalaya.ac.in)

Reference : SBSSM/IQAC/1/2022-2023, dt: 19/07/2022  
 Date of the Meeting : 25/07/2022  
 Starting Time : 12.30 PM  
 Closing Time : 2.40 PM  
 Duration : 2 hours and 10 minutes.  
 Place/Platform : Principal's Chamber

**Members Present in the Meeting**

- |   |   |                        |  |
|---|---|------------------------|--|
| 1. Dr. Sankar Kumar Dey,<br>Teacher-In-Charge |    | 5. Dr. Bikash Jana     |    |
| 2. Dr. Krushnapada Das Adhikary               |   | 6. Sri Shovan Maity    |    |
| 3. Sri Arup Ratan Chakraborty                 |  | 7. Dr. Koushik Dey     |   |
| 4. Dr. Suparna Chaudhury                      |  | 8. Sri Gopinath Das    |  |
|   |   | 9. Sri Bhajahari Duley |  |

**Resolutions of the Meeting**

The meeting is presided over by the Teacher-In-Charge Dr. Sankar Kumar Dey. The following resolutions are adopted in the meeting unanimously.

**Agenda-1: Decoration of the IQAC room and functioning of the Cell from its own place.**

**Resolution-1:** After thorough discussion resolved that the Guest Room at ground floor of A Block of the college will be offered to the IQAC with all facilities like Desktop, Printer, Internet, AC, a big table and 4 chairs. The Teacher-In-Charge is requested to execute the decision as quickly as possible.

**Agenda-2: To update the Name Plates of all Departments.**

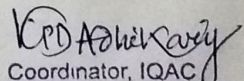
**Resolution-2:** Resolved that the name plates of all departments of the college will be updated and newly held on the wall. Sri Shovan Maity and Sri Bishwajit Shyamal are requested to complete the work within the next month.

**Agenda-3: Re-functioning of Language Lab.**

**Resolution-3:** Resolved that the preexisting Language Lab will be re functioning from a new room of the college. The Teacher-in-Charge is requested to select the room for installation of its infrastructure as immediately as possible.



Teacher-In-Charge  
S.B.S.S. Mahavidyalaya, Goaltore  
Paschim Medinipur, Pin - 721128



Coordinator, IQAC  
S.B.S.S. Mahavidyalaya, Goaltore  
Paschim Medinipur, Pin - 721128

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Internal Quality Assurance Cell

### Santal Bidroha Sardha Satabarshiki Mahavidyalaya

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Phone & Fax: 03227-288063, email: sbssm\_goaltore@rediffmail.com, Website: [www.sbssmahavidyalaya.ac.in](http://www.sbssmahavidyalaya.ac.in)


**Misc. Agenda-4.1:** To discuss the various Audit of the college for the Academic Sessions 2020-2021 & 2021-2022.

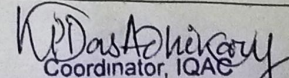
**Misc. Resolution-4.1:** The IQAC coordinator places the report of academic audit for the session 2020-21 and 2021-2022 along with other audits namely, Gender Audit, Energy Audit, Green Audit and West Management Audits. Also make the plans for running year. List of upcoming plans are 1) Signing of MOUs, 2) Reorganization and revision of Mentorships, 3) Encouraged to purchase library resources, 4) Decoration of the IQAC room and functioning of Cell from its own place. 5) Academic activities as per the Academic Calendar 2022-2023. 6) Initiation of field survey and project works, Initiation Extensional academic activities. 6) Feedback from different stakeholders, 6) Students Satisfaction Survey. 7) Continuation of Academic audit, Gender Audit, Energy Audit, Green Audit and West Management Audits,

**Misc. Agenda-4.2:** To discuss the Action-taken-report on Feedback of the Academic Sessions 2021-2022.

**Misc. Resolution-4.2:** After a long discussion, the IQAC coordinator places the following report of Plan and Action Taken by the college.

Sl. No.	Plan of Action	Action Taken
1	Allocation of membership of G Suite (Google workspace) to the teachers of our college.	The Principal has implemented the decision of IQAC in subscribing the institutional membership from G Suite (new name i.e., 'Google workspace') within a short period of time.
2	Preparation of a proposal with respect to the reformation of all sub committees for smooth running of the college, also for the purpose of NAAC, 2nd cycle.	Proposal was prepared and placed in the Teachers' Council meeting with respect to the reformation of all sub committees. The Governing Body has also approved the Sub Committees as per the recommendation of IQAC and Teachers' Council.
3	Introduction of Academic Calendar (2021-2022).	The Academic Calendar 2021-2022 was prepared by IQAC and the Governing Body endorsed the same on the recommendation of IQAC. It is published in the college Website also.
3	Conducting a Feedback System for the AQAR 2021-2022.	Feedback System for students was conducted and analyzed.
4	IQAC has inspired faculties to organize classes and Internal Assessments (IA) of students through both online and offline mode.	Very successfully done.
5	Inspired to introduce Online receive-payment system for office management.	All official works including fees collection from students and receive-payment to various agencies have been done through online mode very smoothly and systematically.
6	IQAC has motivated the faculties towards the Career Advancement Scheme (CAS).	One of the faculties (from the department of English) is promoted to the rank of Associate Professor and CAS files of 8 teachers have been moved to GB.

  
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SBSS Mahavidyalaya Goaltore  
Paschim Medinipur PIN - 721128

  
Coordinator, IQAC  
S.B.S.S. Mahavidyalaya, Goaltore  
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**Internal Quality Assurance Cell**

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7	Computer Literacy program	computer literacy has been initiated to improve teaching processes and research techniques for each department.
8	Academic Audits	Departmental Academic Audit along with other audits namely, Gender Audit, Energy Audit, Green Audit and West Management Audits have made.
9	Extension of membership of NLIST-Inflibnet to the SACT of the college.	Extended.
10	Reformation of all sub committees	Done.
11	Academic Calendar	Prepared.
12	Complete work of backlog AQAR of 2019-2020	Completed and uploaded in NAAC portal.
13	Conducting the Feedback	Conducted.
14	Calculation of hours of the meeting of various Sub Committees/Cells	Calculated.

As there is no agenda the meeting is concluded with the vote of thanks to the chair.

(Dr. S. K. Dey)  
Teacher-in-Charge

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SBSS Mahavidyalaya Goaltore  
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